



# Request for Change (RFC)

## Introduction and Instructions

OSCRE invites anyone wishing to suggest an official change to an OSCRE publicly-available standard or document to use this form to submit single or multiple Requests for Change. All submissions are subject to OSCRE's Intellectual Property Policy. Please also review the full Request For Change Procedure.

Complete all areas of the form to the fullest extent possible. If you have questions or need help finding or interpreting information that is available from OSCRE.org please contact [ChangeRequests@OSCRE.org](mailto:ChangeRequests@OSCRE.org).

## Mandatory Information

**Submitter must provide the following information in order for the Change Request to be considered**

<b>* Name:</b>	Andrew Marlow
<b>*Organization you are representing in making this request.</b>	Visible Performance Systems Ltd.
<b>*Your E-mail Address:</b>	<a href="mailto:ajm@vpsys.com">ajm@vpsys.com</a>
<b>*Contact Phone Number:</b>	01525 221633

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## Mandatory Information

**Submitter must provide the following information in order for the Change Request to be considered**

<p><b>*Change Description:</b> Describe the Change/s are needed here.</p> <p>Where possible, be specific to xsd documents,( include the namespace) and elements within those documents.</p>	<p>Where the Reference component is used, it is currently useless to hold specific references (such as Investor’s Property Reference) as you have no way of knowing what the specific Reference component holds.</p> <p>The documentation for the Description element in the Reference component says “An optional description that should be used to distinguish multiple references for the same entity allocated by the same organisation, for example "Group Reference", "Operation Reference", or "Fund Reference””. I recommend expanding this to provide a standard set of codes to be used in the Description field.</p> <p>This is the list I proposed for the Lsdp projects schema, as an example:          SOLREF - Solicitor's ref for lease and other references allocated by the solicitor and not specifically mentioned in this list          SOLREFT - Solicitor's ref for tenant          SOLREFLL for Solicitor's ref for landlord          SOLGUA - Solicitor's Guarantor reference          IDLeaseIM - Investor's ref for lease          IDLeasePM - Agent's ref for lease          IDLandlordIM - Investor's ref for the landlord          IDLandlordPM - Agent's ref for the landlord          IDPartyIM - Investor's ref for a party          IDPartyPM - Agent's ref for a party          IDTenantIM - Investor's ref for a tenant          IDTenantPM - Agent's ref for a tenant          IDChargeIM - Investor's ref for a charge          IDChargePM - Agent's ref for a charge.”</p> <p>In this way importers would be able to pick out specific references, thus making the References useable generally not just between two parties who have agreed on values for Description.</p>
<p><b>*Why is Change Needed?</b></p>	<p>Where the Reference component is used, it is currently useless to hold specific references (such as Investor’s Property Reference) as you have no way of knowing what the specific Reference component holds.</p>



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## Supplementary Information

<b>Additional Requesters:</b> Names and Company Affiliations of others who join in this RFC.	
<b>RFC Source/s:</b> Such as: Workgroups or Members with responsibility for the Standard, Non-member organization or activity group.	
<b>Dependencies:</b> Are other Workgroups, or other adoption or implementation activities dependent on the requested changes?.	Any workgroup which uses the Reference component.
<b>OSCRE Documents Affected:</b> List specific OSCRE Standards affected by this RFC.	Possibly all?
<b>Program or Activities Affected:</b>	
<b>Other Documents:</b> Name any additional documents which relate to this/these RFC including references and/or URLs where the documents can be sourced. For multiple documents zip together and email, along with this RFC document to 'changerequest@oscre.org'	
<b>Other Notes or Comments:</b>	



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## OSCRE Staff and Working Group Use

<b>*Record of Status:</b>	<b>Status:</b>	<b>*Date</b>	<b>Notes</b>
	<i>Received</i>		
	<i>Staff Review</i>		
	<i>Accepted</i>		
	<i>Accepted with Changes</i>		
	<i>Deferred</i>		
	<i>Rejected</i>		
	<i>Forwarded to Workgroup</i>		
	<i>Complete</i>		
	<i>Closed</i>		
<b>Additional Notes:</b>	<b>Date</b>	<b>Note</b>	
<b>Critical Events:</b> Describe critical events, dates, and dependencies.			
<b>Consequences:</b> If RFCs are not incorporated. <b>* Required if Criticality is High</b>			
<b>* Assigned/Referred To:</b> Provide name of OSCRE staff, member staff, name of one or more Workgroup, name of other OSCRE group, or name of other non-OSCRE group.			